

List of Requirements for Accreditation of Notary Public

1. Letter Request for Accreditation addressed to the Ambassador (letter should be in letterhead, not computer generated)
2. Accomplished form for specimen signature and sample print of notarial stamp ([click here](#))
3. Original and copy of Notarial Commission
4. Business card
5. Copy of passport
6. One 2x2 photograph
7. Schedule of fees and services
8. Accreditation fee of \$25.00 to be paid in cash, money order or bank draft payable to the Philippine Embassy
9. Self-addressed return envelope with stamp.

Please mail to:

The Consul General
Embassy of the Philippines
1600 Massachusetts Ave. NW
Washington, D.C. 20036