



**CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
AGANA**

Date: 04 January 2019

**REQUEST FOR QUOTATIONS OF PRICES
Venue for International Women’s Day/ National Women’s Month Breakfast Forum
Project No. PCGAG-2019-01**

Sir/Madam:

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

1. Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/contractor. The delivery date will be indicated in the Purchase/Job Order.
2. The Consulate hereby reserves the right to reject any/all offers and accept any/all offers it may consider most economical and advantageous to the Government. Winning suppliers/contractors will be requested to register with the **Philippine Government Electronic Procurement System (PHILGEPS)** for the issuance of the award of contract.
3. Goods/Services supplied/delivered shall be subject to the usual inspection by the Consulate’s duly authorized representative.
4. Payment will only be effective by strict compliance with the usual prescribed accounting and auditing requirements.
5. The validity period of the price quoted must appear in the quotation.

QTY.	UNIT	PARTICULARS	UNIT PRICE	TOTAL AMOUNT (INCLUSIVE OF TAXES AND OTHER LAWFUL CHARGES)
		(Please see attached Technical Specifications / Terms of Reference)		

Note: Please specify the TERMS OF PAYMENT and DELIVERY DATE.
Please submit actual colored photos where available.

COMPANY NAME/SUPPLIER: _____
CONTACT PERSON: _____
ADDRESS AND TELEPHONE NO.: _____

(Sgd.)
ROSEMARIE S. RAMOS
Canvasser/BAC Secretariat
Bids and Awards Committee

(Sgd.)
MARK FRANCIS C. HAMOY
Chairman
Bids and Awards Committee

Noted by:

(Sgd.)
MARCIANO R. DE BORJA
Consul General
and Head of Procuring Entity

TERMS OF REFERENCE

**Venue for International Women's Day/ National Women's Month Breakfast Forum
Project Reference No. PCGAG-2019-01**

QTY.	UNIT	PARTICULARS
1	lot	<ul style="list-style-type: none">• March 8, 2019, 7:30-10:30 AM• 80 guests• Breakfast buffet with complimentary coffee, iced & hot tea, water• Three (3) wireless mics• Registration table• Eight (8) Banquet rounds 10s or 11s (table cloth: white underlays, dusty rose overlays; table napkins: royal purple; table skirting: fuschia)• Guam, US & Philippine flag• Head table• Facilitator's table• Table stand for LCD• One (1) Extension cord & power strip• One (1) Podium and one (1) Microphone• Sound/PA System• Projector screen