



**CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
AGANA**

Date: 05 October 2018

**REQUEST FOR QUOTATIONS OF PRICES
Lease of Photocopying Machines for the Philippine Consulate General
Project No. PCGAG-PBGS-2018-53**

Sir/Madam:

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

1. Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/contractor. The delivery date will be indicated in the Purchase/Job Order.
2. The Consulate hereby reserves the right to reject any/all offers and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods/Services supplied/delivered shall be subject to the usual inspection by the Consulate's duly authorized representative.
4. Payment will only be effective by strict compliance with the usual prescribed accounting and auditing requirements.
5. The validity period of the price quoted must appear in the quotation.

QTY.	UNIT	PARTICULARS	UNIT PRICE	TOTAL AMOUNT (INCLUSIVE OF TAXES, AND DELIVERY AND INSTALLATION COSTS)
		Please see attached technical specifications/terms of reference		

Note: Please specify the TERMS OF PAYMENT and DELIVERY DATE.
Please submit actual colored photos where available.

COMPANY NAME/SUPPLIER: _____
CONTACT PERSON: _____
ADDRESS AND TELEPHONE NO.: _____

ROSEMARIE S. RAMOS
Secretariat
Bids and Awards Committee

MARK FRANCIS C. HAMOY
Chairman
Bids and Awards Committee

Noted by:

MARCIANO R. DE BORJA
Consul General
and Head of Procuring Entity

