

12 May 2017

**Subject: Notice of Award** 

Dear Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Philippine Consulate General in Agana, Guam, as contained in its Resolution No. 17-31 dated 12 May 2017, the contract for the procurement of common use office supplies and equipment for the Consulate General is hereby awarded to Copy XPress in the amount of *Nine Hundred Fifty Dollars only (\$950.00)*, including taxes and other lawful charges.

This Notice is issued in accordance with the requirements of RA No. 9184 otherwise known as the "Philippine Government Procurement Act of 2003".

Sincerely yours,

MARCIANOR. DE BORJA
Consul General and Head of
Procuring Entity

COPY XPRESS
P.O. Box 10138
Tamuning, Guam 96931



P.O. Box 10138 Tamuning, Guam 96931

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F-mail: copyguam@gmail.com • Website: www.copyexpress.us

AME TN. HONE EPT	PHILIPPINE CONSULATE OF GUAM MARIO MASANGKAY FAX	DATE QUOTE NO QUOTE BY DEPT	5/11/2017 C-14189 CATHIE MACARA PRINTING DIV.
Qty	Description	Unit Price	TOTAL
500	ENVELOPES: 8.5" x 6" Size Envelope, White Wove, No Glue BLANK	0.64	\$320.00
500	BLANK CARD: 8"X5.5" ; ON 80#-100# MATTE	1.26	\$630.00
	*PROVIDE READY TO PRINT ELECTRONIC FILE (OUTLINED PDF FILE PREFERRED) WITH CORRECT BLEED AND CUT MARKS.		
	**This quote is good for 30 days.		
	DELIVERY & PAYMENT TERMS	SubTotal	
<ul><li>O</li></ul>	COD w/ 50% deposit Charge-Payable Net 30 days*PO req'd	ŝ	
Delivery:	Credit Card 7-10 BUSINESS DAYS	TOTAL	\$950.00
		Office Use Only	
	CUSTOMER'S ACCEPTANCE: The terms and conditions of this agreed and accepted. Executed on2 Customer's Signature:		



15 May 2017

**Subject:** Notice to Proceed

Dear Sir/Madam:

Please be informed that, pursuant to the Notice of Award dated 12 May 2017 issued by the BAC and Head of Procuring Entity, this **Notice to Proceed** is hereby given to **Copy XPress** for the supply of the Consulate General's common use office supplies and equipment for a total contract price of **Nine Hundred Fifty Dollars only** (\$950.00), inclusive of all taxes and lawful charges.

This Notice is issued in accordance with the requirements of RA No. 9184 otherwise known as the "Philippine Government Procurement Act of 2003".

Sincerely yours,

MARCIANOR. DE BORJA
Consul General and Head of
Procuring Entity

P.O. Box 10138

Tamuning, Guam 96931